

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

**School Food Authority Name:** South Kingstown School District

**Date of Administrative Review:** January 7 – 10, 2020

**Date review results were provided to the School Food Authority:** January 10, 2020

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in?  
(Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

### Review Findings

3. Were any findings identified during the review of this School Food Authority?  
 Yes                       No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
X	<input type="checkbox"/>	<b>A. Program Access and Reimbursement</b>		
		<b>YES</b>	<b>NO</b>	
		<input type="checkbox"/>	X	Certification and Benefit Issuance
		X	<input type="checkbox"/>	Verification

		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>Meal Counting and Claiming</b>
		<b>Finding(s) Details:</b> 1) District verified too many applications. Decreased benefit changes were not made within 10 calendar days. Verification letters contained outdated or incorrect information.  2) Meal counts were not accurately transferred to the POS. Some source documents for meal counts were missing. Three non-reimbursable meals were counted as reimbursable at breakfast.		
<b>X</b>	<input type="checkbox"/>	<b>B. Meal Patterns and Nutritional Quality</b>		
		<b>YES</b>	<b>NO</b>	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Components and Quantities
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Offer versus Serve
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis
		<b>Finding(s) Details:</b> 1) Offer vs, Serve is not properly implemented at West Kingstown Elementary School at breakfast.  2)		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>C. School Nutrition Environment</b>		
		<b>YES</b>	<b>NO</b>	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Food Safety
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Local School Wellness Policy
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Competitive Foods
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other
		<b>Finding(s) Details:</b> 1)  2)		
<b>X</b>	<input type="checkbox"/>	<b>D. Civil Rights</b>		
		<b>Finding(s) Details:</b> 1) The District does not have a procedure in place to accommodate students with disabilities around the school meals program.  2)		